

**Minutes of Shutford Community Association Meeting held on Tuesday 7th April 2015
at 19:30 at the George and Dragon, Shutford**

Present:

Tim Page(TP)

Martin Doe (MD)

Gordon Freeman (GF)

Ken King (KK)

Apologies:

Geoff Eccleshall (GE)

Richard Freeman (RF)

Andrew Baud (AB)

Debbie Pitt (DP)

1. Minutes of previous meeting

1.1 Proposed by TP, seconded by MD.

2. Treasure's Report

2.1 TP confirmed the current surplus is £1,786.64.

2.2 Recent expenditure included the website and Carl and Dave Show.

2.3 Further expected expenditure included:

- Sports day in August/September.
- Possible further costs for the phone box completion.

2.4 Agreed that support would be offered to the Shutford News, who had experienced an increase in printing costs.

3.0 Broadband update

3.1 Noted that work was underway for new fibre optic line. However, the new line was not now expected to be live until September 2015.

4.0 Phone Box

4.1 No progress had been made on moving the phonebox, further enquiries to be made locally.

Action: All

5.0 Shutford website update

5.1 The new website was now live and MD reported on the stats. On the first day there had been 232 page views and 67 visitors. The site was not yet easily to find through search engines but over time that would improve with more links to other sites and continuing activity.

5.2 MD wished to thank Rita Livesey for all her help and support and Andrew Baud for help with Facebook and Twitter.

- 5.3 MD advised that there was further work to do in obtaining village organisation information. It would also be important to feed news stories and events to the website. Agreed that flyers be put up on village notice boards with QR codes to promote and encourage website activity. Also, further promotion via the Shutford News in the coming editions would also help.

Action: ALL. GF to prepare flyers for village notice boards.

- 5.4 MD to change the News Page to a blog and introduce a buy and sell page.

6.0 Festival

- 6.1 Next organisation meeting to be held on 5th May at 7:30pm in the village hall. May SCA meeting to be given over to Festival. Important to recruit help before and after the day. Note to be prepared for website and notice boards to encourage help at allotted times before and after event.

Action: TP

7.0 SCA Aims and Objective

- 7.1 GF to redraft aims and objectives to suit current and future planned activity.

Action: GF

8.0 Any other business

- 8.1 The 'beer barrel run' event was discussed further. Agreed to set a date and discuss with Paul Stanley.

Action: RF

9.0 Date of Next Meeting

- 9.1 5th May at 7:30 pm in Village Hall to be given over to Festival planning.

Action: All