

Shutford Parish Council Meeting
Wednesday 10th September 2025 at 7.30pm in Shutford Village Hall

The meeting commenced at 7.30pm

Present: Cllrs: Ashley Taylor (Chair), George Reynolds, Alison Hughes, Chris Hall, David Best (Clerk) and four members of the public attended the meeting.

25/041	Apologies for Absence: Cllrs Donna Court, Stephen Barnes & County Councillor Chris Brant
25/042	Declarations of Interest: None.
25/043	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 9 th July 2025 were a correct record (unanimous) and signed by the chairman.
25/044	Matters arising from previous minutes: No discussion
25/045 25/045/1 25/045/2	<p>Parish Matters: Allotment Update –</p> <ol style="list-style-type: none"> 1. Surrender of land to Broughton Estate – The clerk had confirmed agreement to the surrender of land to Broughton Estate following the meeting on 9th July and provided contact details for the current allotment holders on those allotments. Broughton Estate has forwarded an agreement to be signed and witnessed by the PC. It was agreed that an additional clause be inserted stating that the surrendered land will continue to be let out to Shutford residents and agreements will be issued to the current allotment holders. 2. Allotment rent requests for the retained allotments – It was agreed that the clerk will email rent demands to allotment holders for 2025/26 3. Volunteer for allotment management – no volunteer has come forward yet. 4. It believed that there may be several vacant allotments. This will be confirmed after all allotment holders have been asked for 2025/26 rent <p>Playground Inspection – Playsafety Ltd has carried out the inspection and there are no red items requiring immediate attention. It was agreed that a provision should be made in future budgets for maintenance as the timber structures will require attention in the future. Lottery grants have been given to neighboring PC's for renovation.</p>
25/046 25/046/1	<p>Finance: Accounts – The accounts to 10th September were circulated prior to the meeting. The final precept payment has been received and the combined bank balances are £15,216.</p>
25/047 25/047/1	<p>Correspondence: Flagpole strengthening – Mr Tom Gibbs has been asked to chase the welder who is due to carry out this work. There is a Voneus broadband cable that needs to be moved as the flag pole cannot be lowered with it in place.</p>
25/048 25/048/1	<p>Planning: No applications or decisions since last meeting. Agricultural Barn along Sibford Road (reference 23/03386/F) – Several residents have reported that the barn is not being used for agricultural purposes although this was a planning condition. It was agreed that this will be reported to Cherwell Planning</p>
25/049	District Councillor Report - None
25/050 25/050/1 25/050/2 25/050/3	<p>Any Other Business: Condolences to Lynne Parsons and her family – Councillors wish to express their condolences to Lynne and her family following the death of Lynne's husband Andrew. Lynne served as a councillor for many years.</p> <p>Resignation of Cllr Donna Court – Donna has resigned from the PC as she is moving. The councillors gave a vote of thanks to Donna for her work and wish her luck. There are currently two councillor vacancies. The vacancies will be advertised.</p> <p>Postal delays – It was agreed to write to the local MP to complain about the current postal delays.</p>

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25/050/4	Gulley clearing – OCC has indicated that the gulleys in all villages are going to be cleared but only a few have been inspected/ cleared in Shutford. A significant number remain blocked
25/050/5	Manhole outside the Village Hall – This has sunk and it was agreed to report this on Fix my Street.
25/050/6	Vegetation overhanging pavement – There have been complaints from residents about vegetation overhanging a pavement and it was agreed that Cllr George Reynolds would ask the resident to trim this back.
25/050/7	Dog fouling along track to allotments – Residents have complained about this and it was agreed to put up a sign reminding owners that there is a fine of £1,000 for not clearing up after dogs.
25/050/8	Dogs on the Dairyground – Dogs have been observed on the Dairyground. There is a sign by the entrance from West Close and it was agreed to erect a sign at the other side of the Dairyground.
25/050/9	Mirror to improve vision when exiting West Close – A request has been received to erect a mirror to improve vision in the other direction. The feasibility of this will be investigated.

The next Parish Council Meeting will be held on Wednesday 12th November 2025 at 7.30pm in Shutford Village Hall.

There being no other business, the meeting closed at 9.16pm.

Signed by Chairman.....

Date.....