

**Shutford Parish Council Meeting**  
**Wednesday 9<sup>th</sup> July 2025 at 7.30pm in Shutford Village Hall**

The meeting commenced at 7.30pm

**Present:** Cllrs: Ashley Taylor (Chair), George Reynolds, Stephen Barnes, Alison Hughes, Chris Hall, David Best (Clerk) and thirteen members of the public attended the meeting.

25/031	<b>Apologies for Absence:</b> Cllrs Donna Court & County Councillor Chris Brant
25/032	<b>Declarations of Interest:</b> Cllr George Reynolds declared an interest in the correspondence and that he would leave the room when this item was discussed.
25/033	<b>Minutes of the last meeting:</b> It was <b>RESOLVED</b> that the minutes of the meeting held on 14 <sup>th</sup> May 2025 were a correct record (unanimous) and signed by the chairman.
25/034	<b>Matters arising from previous minutes: No discussion</b>
25/035 25/035/1  25/035/2  25/035/3  25/035/4	<p><b>Parish Matters:</b></p> <p><b>Allotment Update and letter from Broughton Estate</b> – Hywel Morse from Lawes &amp; Fiennes (Broughton Estate) attended the meeting to discuss the allotments, and the following points were agreed:</p> <ul style="list-style-type: none"> <li>- The allotments that have animals and geese on them should have Grazing Licenses directly with the Broughton Estate not Allotment Agreements with the Parish Council. The current tenants will be asked by the PC to contact Lawes &amp; Fiennes.</li> <li>- Allotments on the bank above Plot Road will be surrendered back to Broughton Estate who will clear them and arrange garden licenses, or allotment agreements with the tenants. It was agreed that any sheds can remain. Most trees that are in good condition will be left.</li> <li>- Broughton Estate will take over responsibility for the footpath up the hill.</li> <li>- It is not expected that rents will rise on the allotments that are surrendered back to Broughton Estate as allotment land is not a profit centre</li> <li>- Broughton Estate is not planning to displace any tenants.</li> </ul> <p><b>OCC proposals for changes to street lighting</b> – In September 2025, the council's cabinet will decide whether or not to move forward with part-night lighting. If the decision is to proceed, we are proposing that towns, parishes or Oxford city wards apply for part-night lighting schemes in their areas and that a public consultation is carried out for each scheme. Further details can be seen at <a href="#">Part-night lighting and street lighting policy   Let's Talk Oxfordshire</a></p> <p><b>Location of Dot Harvey's Bench</b> – It was agreed that the bench would be located at the bus shelter as a resident had complained about it being located along church Lane. There is no need to install a base, and groups of walkers have been observed using the existing seat there but there was insufficient seating for all the walkers.</p> <p><b>Slide on Dairyground</b> – Infinity Playgrounds has quoted £9,000 to build a cover over the slide so it has been decided not to proceed with this.</p>
25/036 25/036/1	<p><b>Finance:</b></p> <p><b>Accounts</b> – The accounts to 7<sup>th</sup> July were circulated prior to the meeting. The bank balances are currently £12,335. It was agreed to include £300 in the budget for defibrillator pads and batteries.</p>
25/037 25/037/1  25/037/2  25/037/3	<p><b>Correspondence:</b></p> <p><b>Broken arm on bench on the Dairyground</b> – The broken arm was reported to the PC and was repaired by Cllr Ashley Taylor.</p> <p><b>20mph signs and cycling</b> – A resident enquired about the 20mph speed limit in the village. It was confirmed that OCC will install the signs in the village within a few months. The resident also complained about cyclists speeding. It was confirmed that the PC cannot control this. The situation will be monitored and children playing signs may be installed at the entrance roads into the village to help moderate the speed of vehicles and cycles.</p> <p><b>Hedge behind Dairyground from West Street</b> – A resident complained that this is overgrown and shading light from gardens. This can be reported on the issues area on the OCC website at</p>

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25/037/4	<a href="https://publicrightsofway.oxfordshire.gov.uk/standardmap.aspx">https://publicrightsofway.oxfordshire.gov.uk/standardmap.aspx</a> <b>Victory over Japan Day on Friday 15<sup>th</sup> August</b> – A resident asked whether the PC could light the beacon on Jesters Hill to celebrate this, but it is considered that it is too dry and there is a significant risk of a fire.
<b>25/038</b>	<b>Planning:</b> No applications or decisions since last meeting.
<b>25/039</b>	<b>District Councillor Report</b> - None
<b>25/040</b>	<b>Any Other Business:</b>
25/040/1	<b>Planters</b> – A vote of thanks was given to Bryan and Margaret who had planted up one of the planters. The planter at the old village green is broken and it was agreed to replace it with the one at the bottom of Ivy Lane.
25/040/2	<b>Mural in the bus shelter</b> – A vote of thanks was given to the volunteers who painted the mural in the bus shelter.
24/040/3	<b>Councillor Vacancy Notice</b> – It was agreed to advertise the vacancy.

The next Parish Council Meeting will be held on Wednesday 10<sup>th</sup> September 2025 at 7.30pm in Shutford Village Hall.

There being no other business, the meeting closed at 9.07pm.

Signed by Chairman.....

Date.....