

**Shutford Parish Council Meeting**  
**Wednesday 10<sup>th</sup> January 2024 at 7.30pm in the Village Hall**

**The meeting commenced at 7.30pm**

**Present:** Cllrs: Helen Nixseaman (Chair), George Reynolds, Lynne Parsons, Stephen Barnes, Alison Hughes Chris Hall and David Best, Clerk and Responsible Financial Officer. Two members of the public attended the meeting.

24/001	<b>Apologies for Absence:</b> Cllr Ashley Taylor
24/002	<b>Declarations of Interest:</b> None
24/003	<b>Minutes of the last meeting:</b> It was <b>RESOLVED</b> that the minutes of the meeting held on 8 <sup>th</sup> November 2023 were a correct record (unanimous) and signed by the Chairman.
24/004	<b>Matters arising from the minutes:</b> The actions list was reviewed and updated.
24/005 24/005/1 24/005/2 24/005/3	<b>Parish Matters:</b> <b>Allotment Update</b> – One of the allotments has been vacated and is available. Please contact the clerk David Best at <a href="mailto:clerk.shutfordpc@gmail.com">clerk.shutfordpc@gmail.com</a> if you would like to rent this. <b>20mph speed limit in the village</b> – Parishioners were asked to email the clerk, David Best, to advise if they supported or objected to the implementation of a 20mph limit in the village. Two emails were received with 3 people in support and 1 against. It was agreed to put a notice in “WhatsOn in Shutford” to try to get a bigger response. <b>Trained First Responder in the village</b> – There is a fully trained first responder in the village, but residents should dial 999 in the event of a medical emergency.
24/006 24/006/1 24/006/2 24/006/3	<b>Finance:</b> <b>Accounts</b> – The accounts to 31 <sup>st</sup> December 2023 had been circulated prior to the meeting and the combined savings and current account balance is £15,415.39. <b>Unity Trust Banking Controls</b> – One signatory is required to authorise payments on the new Unity Trust bank account. It was agreed that two signatories should authorise payments. <b>Reconciliation on closure of Barclays Bank account</b> – The clerk had reconciled the accounts following transfer of the funds from Barclays Bank to Unity Trust Bank and circulated this information to Councillors prior to the meeting.
24/007 24/007/1 24/007/2 24/007/3	<b>Correspondence:</b> <b>Verge mowing cost increase</b> – Mr N R Prickett emailed to advise of an increase in the verge mowing price for 2024 due to fuel price increases. The increased price was agreed. <b>Complaints about dog poo</b> A resident has complained that dog owners are not using the dog bins to dispose of dog poo. Dog owners are requested to use the complimentary dog poo bags and put them in the bins. <b>80<sup>th</sup> Anniversary of D Day Landings</b> – This is on 6 <sup>th</sup> June 2024. Villages are being encouraged to mark the occasion. It will not be possible to light the Shutford beacon on this day but it is hoped that the day be marked in other ways.
24/008 24/0081 24/008/2 24/008/3 23/008/4 23/008/5	<b>Planning:</b> <b>23/03157/F</b> – 1 Church Lane – Porch Extension – The PC has no objections. <b>23/02682/F</b> – Land adjacent to the Old Manor House – new dwelling – PC has objections. <b>23/02865/F</b> – Slatters Barn – retrospective permission for shepherds huts – PC has no comments. <b>23/03464/F</b> – Jesters Hill – rebuild conservatory – PC has no objections. <b>23/02156/F</b> – Horsehoe Barn – renovation of stables – CDC permitted 21/11/2023.
24/009 24/009/1 24/009 24/009/2	<b>Any Other Business:</b> <b>Alkerton Recycling Centre</b> – OCC has stopped charging for small quantities of DIY waste, but a permit must be obtained in advance. The permit can be obtained at <a href="https://service.oxfordshire.gov.uk/controlledwasteapplication">https://service.oxfordshire.gov.uk/controlledwasteapplication</a> <b>Parking</b> – The PC would like to ask people to be more considerate re parking especially at the corner of High Street and West Street and Malthouse Lane and The Green.

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The next Parish Council Meeting will be held on Wednesday 13<sup>th</sup> March 2024 at 7.30pm in the Village Hall

There being no other business, the meeting closed at 8.35pm

Signed by Chairman.....

Date.....