

A Parish Council Meeting took place in the village hall on Wednesday 15<sup>th</sup> July 2015. Present were Cllrs Mrs R Hancock, Mrs A Duffield, Miss H Gibbs, Mrs L Parsons & J Yeomans. Apologies from Cllrs Mr M Goldie & Mr A Taylor Also present 4 electors & C Cllr G Reynolds.

**44/15** In the absence of both the Chairman & Vice-Chairman Cllr Parsons was elected to Chair the meeting after a proposal by Cllr Duffield seconded by Cllr Hancock.

**45/15 The minutes** of the last meeting were signed as a correct record after a proposal by Cllr Hancock seconded by Cllr Gibbs

**46/15 No interests** were declared

**47/15 Urgent business.** There was none

#### **48/15 Matters Arising**

48/15/1 Highways. The pothole in Ivy Lane has again been reported. Cllr Duffield has complained about the state of the Epwell Road without any success. A response about shifting the 30mph signs has been received with cost to the PC in excess of £3000. The Council decided it did not need any further salt bags. Most of the grit bins are full and OCC will top up the others.

48/15/2 NAG. Cllr Gibbs said there had been no meetings recently

48/15/3 Parking at the top of Malthouse Lane has again proved obstructive and several cars had received polite notices to park away from the junction. The Clerk to contact the owner of the firm in The Old Weavers Shop.

48/15/4 Grass verges No reply from OCC regarding the possibility of the PC mowing the verges within the village

48/15/5 Speed Check TVP has responded by saying the machinery is now mended and the volunteers are looking at a date in early September to have a speed check.

48/15/6 Telephone box. The SCA are advertising possible uses on the website and will report back.

**49/15 The village hall** On June 24<sup>th</sup> 190 survey forms were posted by First Class post. Thanks to Cllrs Parsons & Duffield for filling & addressing the envelopes. The returned forms were to be at the ORCC by July 13<sup>th</sup> with the result due about a week later. 3 residents said they had not received a form but in accordance with what had been agreed no new forms were sent out as the addresses were on the ticked off list. A meeting was arranged for July 30<sup>th</sup> to decide on what action will be taken as a result of the survey.

#### **50/15 The Dairyground**

50/15/1 The new bench is in place but still needs some ties for the rear legs. They have been ordered.

50/15/2 The asset report was noted. Nothing major although some branches need trimming on the Dairyground, some road signs needed cleaning and the Lych Gate needs treating,

50/15/3 The play equipment will be inspected this month.

50/15/4 Councillors praised the users of The Dairyground for keeping it litter free.

**51/15 Allotments** A report will be made at the next meeting regarding the state of some of the plots.

#### **52/15 Finance**

52/15/1 Audit. The Internal audit has been completed. No major concerns. It was agreed that the annual governance statement be accepted and the Audit form signed ready for external audit proposed by Cllr Parsons seconded by Cllr Hancock.

52/15/2 The following cheques were signed between meetings No 100766 £403.12 to Broker Network for insurance(f), No 100767 £293 to R Noviss for cleaning the war memorial(g), No 100768 £600 to ORCC for the hall survey, No 100770 £137.48 to Mrs Reynolds for survey stamps etc(f), No 100772 £4.50 to Mrs Reynolds for a rose bush(g) also No 100765, No 100769 & No 100771 all £420 to Mr Lovesey for 2 cuts (g)

52/15/3 Solar Park grant. Epwell PC have received their £1500. The Council awaits a bank statement to see if Shutford has had a grant.

52/15/4 D Tonks who handle the payroll for the Council has gone bankrupt so there is a need to get another firm to do the work.

### **53/15 Planning**

53/15/1 Applications at Honeysuckle Cottage for Mr Goldie have been withdrawn. The application for a parking area at Drogheda in Malthouse Lane has been passed.

53/15/2 CDC will pass the Local Plan next week. It will mean no change in policy for Shutford.

53/15/3 CDC are proposing to send consultation plans by electronic means and are proposing seminars to explain why they are doing so. The Council agreed to ask for hard copies.

**54/15 Correspondence.** Cllr Gibbs wished to go to the training at Bloxham, The Clerk to respond to a consultation about Alkerton Tip. It was agreed that the SCA could plant bulbs on the village entrance verges. The meeting ended at 8.25 pm

The next meeting will be on July the 30<sup>th</sup> at 7.30 to debate the results of the village hall survey.

**The next regular meeting will be on September 16th 2015 at 7.30pm**