

Shutford Parish Council Meeting
Wednesday 12th January 2022 at 7.30pm in the Village Hall

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), George Reynolds, Paul Huewen, Stephen Barnes, Sandy Forrester, Chris Hall and David Best, Clerk and Responsible Financial Officer. One member of the public attended the meeting.

22/001	Apologies for Absence: None
22/002	Declarations of Interest: None
22/003	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 10 th November 2021 were a correct record (unanimous) and signed by the Chairman.
22/004	<p>Matters arising from the minutes: The Action list from the November meeting had not been circulated but the following actions had been completed:</p> <ol style="list-style-type: none"> 1. The footpath from Lower End to the Allotments had been cleared 2. Bulbs had been planted 3. The potholes in Malthouse Lane had been filled
22/005 22/005/1	<p>Parish Matters: Budget & 2022-23 Precept – The budget, which had been circulated prior to the meeting was reviewed and agreed. Inflation had been assumed at 5% on some expenditure items. It was agreed to raise the Precept by 4% for the following reasons:</p> <ol style="list-style-type: none"> 1. It had not been raised in the previous year. 2. Inflation has increased and increases have already been advised by some suppliers e.g. Cherwell dog bin emptying. 3. There are additional costs that will have to be met in the coming financial year such as Parish Council elections and a tree survey. It is also anticipated that there will be costs related to tree care. 4. It is prudent to keep a reasonable reserve in case of unforeseen expenditure. 5. It is better to have small, annual increases rather than large jumps in the event of unexpected and unbudgeted expenditure. 6. The estimated annual increase of a Council Tax Band D Property of £1.88 is considered reasonable and manageable.
22/005/2	<p>Queen's Platinum Jubilee – It was agreed to form a sub-committee consisting of Cllrs Helen Nixseaman, Stephen Barnes, Chris Hall and Ashley Taylor to co-ordinate activities and events on behalf of the Parish Council and that it will work with the Shutford Events Committee. The first event on 2nd June will be the lighting of the beacon at the top of Jesters Hill which will be held in conjunction with Swalcliffe. It is anticipated that there will be a bar at this event, and it is hoped that the Deddington Brass Band will be able to play. It is anticipated that there will be a village lunch on Sunday 5th June.</p>
22/005/3	<p>Allotments –</p> <ol style="list-style-type: none"> 1. A new Shutford resident has taken on two plots on Thistle Hill. 2. There is just one plot vacant currently which is on Thistle Hill next to the footpath. 3. It is hoped that repair work to the shed that provides rainwater harvesting will be carried out when the weather improves.
22/005/4	<p>Cherwell Local Plan 2040 – It was agreed that the response to the Cherwell would be published on the website and the noticeboards. Cherwell will draft the local plan in May and June, and it is anticipated that Cherwell will consult on this draft in July – August.</p>
22/006	<p>Finance: The year-to-date accounts had been circulated prior to the meeting and were agreed. The bank reconciliation had not been completed and it was agreed that this would be circulated with the minutes. The current combined bank balances are £16,019.26 at 31st December.</p>
22/007 22/007/1	<p>Correspondence: Recycling Bins overflowing – This had been reported to the Parish Council and Cherwell had emptied them. The number to ring for emptying is on the bins. Any resident noticing that the bins are full is asked to ring Cherwell.</p>

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22/007/2	Work on the Village Ponds – A resident was concerned at the report in the last minutes that work might be carried out on the pond in Church Lane. Advice from a consultant would be sought and residents would be consulted if any clearing work is carried out.
22/008	Planning - No applications or notifications of decision have been received since the last meeting.
22/009	Any Other Business:
22/009/1	Village Litter Pick – It was agreed that the Clerk would contact Cherwell District Council to find out when the next village litter pick is planned.
22/009/2	Posts in front of the Tyte Pond – One of the posts has disappeared and others are loose. It was agreed that a quote should be obtained to replace them for safety reasons to stop vehicles reversing into the pond.
22/009/3	Mirror at road junction – A vote of thanks was given to the kind resident that cleaned the mirror at the road junction.

The next Parish Council Meeting will be held on Wednesday 9th March 2022 at 7.30pm in the Village Hall

There being no other business, the meeting closed at 8.59pm

Signed by Chairman.....

Date.....