

Shutford Parish Council Meeting
Wednesday 8th September 2021 at 7.30pm in the Village Hall

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), Stephen Barnes, Sandy Forrester, Paul Huewen, Chris Hall, and David Best, Clerk and Responsible Financial Officer. Two members of the public attended the meeting.

21/042	Apologies for Absence: Cllrs George Reynolds
21/043	Declarations of Interest: None
21/044	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 14 th July 2021 were a correct record (unanimous) and signed by the Chairman.
21/045 21/045/1 21/045/2	Matters arising from the minutes: Holly Tree Felling on Thistle Hill - It was agreed that the Clerk would contact Kai O'Hanlan to see if he can cut down the Holly Trees on Monday as he will be working in Shutford on Monday 13 th September. Litter Pick – It was agreed that the Clerk would contact CDC to enquire if the litter picking equipment is available all the year round. It was agreed that the litter pick needs to be completed earlier in the year before the verges have grown up in 2022.
21/046 21/046/1 21/046/2 21/046/3 21/046/4 21/046/5 21/046/6	Parish Matters: Allotments – <ol style="list-style-type: none"> 1. Two beehives have been located on one of the allotment gardens. 2. The shed that is used for water harvesting needs some attention. It was agreed that Cllr Helen Nixseaman would contact a resident to see if he could complete the repairs. 3. It was agreed that the Clerk will report the Allotment Reserve in the accounts at every meeting. 4. Someone looking to rent an allotment on Thistle Hill to keep chickens has decided not to do this now. Shutford Goes Green – No volunteers have come forward yet to take on responsibility for this, but it was agreed that the parish council would consider the environment and sustainability in all decisions. Residents are requested to contact the Clerk or a councillor if they have any ideas to promote the environment and sustainability further. Dairyground – <ol style="list-style-type: none"> 1. It was agreed that bulbs would be planted around the bench which Cllrs Helen Nixseaman and Stephen Barnes would purchase. Cllr Sandra Forrester has scattered some seeds around the area. 2. One of the benches is very rickety and it was agreed that this would be monitored and replaced next in the spring. 3. Cllr Ashley Taylor will tidy up the bench near the bug hotel. Queens Platinum Jubilee – Celebrations will take place from 2 nd to 5 th June 2022. Parishes are asked to light a beacon on 2 nd June. It was confirmed that Shutford has a beacon that has been used for previous celebrations. Parishes are encouraged to hold a Big Jubilee Lunch on Sunday 5 th June. It was suggested that the Shutford Get Together could be brought forward to 5 th June. District Governance Review – The responses were agreed to the questions raised by CDC (no changes to current Parish Council makeup). Playground Inspection – A few remedial actions were suggested. Cllr Ashley Taylor will check the tightness of the nuts and bolts. It was agreed that the Clerk would source another inspection company next year as the report is not considered to be particularly clear. The Clerk will also ask for clarification on the Adventure Trail section of the report. The report suggested that the goal post could be fixed but it is believed that it has never fallen over and there is a benefit to it moving to reduce impact if someone runs into it. It also needs to be moved to facilitate mowing.
21/047	Finance: The year-to-date accounts and bank reconciliation had been circulated prior to the meeting. The spending is below budget. The current combined bank balances are £14,238.
21/048 21/048/1	Correspondence: Recycling Bins – Residents are requested not to dump glass by the bins if they are full. They are

Shutford Parish Council Meeting
Wednesday 8th September 2021 at 7.30pm in the Village Hall

21/048/2 21/048/3	emptied regularly but CDC should be contacted if they are full. A new sign will be made with the number to call. Dog Bins not being emptied regularly – The Clerk will raise this again with CDC as they have not responded to previous correspondence on this. Step by the Flagpole - A resident requested a step is installed near the flagpole. Cllr Stephen Barnes will discuss this with the Village Hall Committee
21/049 21/049/1 21/049/2 21/049/3	Planning: 21/01711/F – Rose Cottage – Permitted by CDC on 16/07/2021. 21/01876/F – Honeysuckle Cottage – Awaiting CDC decision 21/02305/F – Plush Mill Cottage – Permitted by CDC 27/08/2021
21/050 21/050/1 21/050/2 21/050/3	Any Other Business: Footpath to allotments from Ivy Lane – It was agreed that the Clerk will obtain a quote from Lighthorne Tree Care (Kai O'Hanlan) to cut back the trees. Village Hall – The Village Hall has received grants and is currently offering a 50% discount for bookings. Cherwell Local Plan – The PC briefly discussed concerns about areas of potential development noted in the plan and will investigate how these can be raised with CDC.

The next Parish Council Meeting will be held on Wednesday 10th November 2021 at 7.30pm in the Village Hall

There being no other business, the meeting closed at 9.24pm

Signed by Chairman.....

Date.....