

Shutford Parish Council Meeting
Tuesday 14th July 2021 at 7.30pm in the Village Hall

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), Stephen Barnes, Sandy Forrester, George Reynolds, and David Best, Clerk and Responsible Financial Officer. No members of the public attended the meeting.

21/033	Apologies for Absence: Cllrs Paul Huelwen and Chris Hall
21/034	Declarations of Interest: Cllr Helen Nixseaman will not participate in the discussion and decision on planning application 21/02175/LB.
21/035	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 4 th May 2021 were a correct record (unanimous) and signed by the Chairman.
21/036	Matters arising from the minutes: The actions list from the last meeting was reviewed.
21/037 21/037/1 21/037/2 21/037/3 21/037/4 21/037/5 21/037/6 21/037/7	<p>Parish Matters:</p> <p>Defibrillator – The purchase of replacement pads and a new battery were approved for when they need to be replaced.</p> <p>Allotments –</p> <ol style="list-style-type: none"> 1. A request has been made by an allotment holder on Thistle Hill (next to the footpath) to keep chickens and ducks. This was agreed but with a maximum of 10 birds as allotment produce is for personal consumption and should not be sold. 2. An allotment holder at the bottom of Plot Road has suggested that the Parish Council could take over their water supply as it is no longer required. It was decided not to do this as it is a long way from the allotments at the top of the hill and it would be difficult to get the water up there. 3. The footpath alongside the allotments on Thistle Hill is becoming overgrown from the sides. It was confirmed that owners of land to the side of the footpath and the allotment holder to the side of the path are responsible for clearing this undergrowth. <p>Shutford Goes Green – No volunteers have come forward yet to take on responsibility for this, but it was agreed to keep this on the agenda at future meetings. It was agreed that an area along the West Street border of the Dairyground would benefit from being planted with wildflowers or bulbs. This will be discussed at the next meeting. The verges near the Rickyard have been left unmown as a trial this year. They will be mown at the end of August/ beginning of September.</p> <p>Dairyground –</p> <ol style="list-style-type: none"> 1. The Bug Hotel has been installed. 2. The area around the bench has been tidied up and bug attracting plants have been planted. More plants will be added. Some nettles have been left as these also attract bugs and butterflies. It was agreed that the bench would benefit from cleaning and treating with preservative. <p>Testing of the water quality of the Tyte Pond – This has been carried out and the quality is good with high levels of oxygen.</p> <p>Shutford Get-together – The date for this is 11th September from 2pm-6pm and preparation is progressing well. It is planned to have a burger van and ice cream van and it is hoped that teas and cakes can also be provided. Children's games will include sack races, egg and spoon and tug of war.</p> <p>Homeworking allowance for Clerk – It was agreed to pay this.</p>
21/038	Finance: The year to date accounts and bank reconciliation had been circulated prior to the meeting. The current combined bank balances are £15,572.
21/039 21/039/1 21/039/2	<p>Correspondence:</p> <p>Verge mowing along Church Lane – A resident has asked that the verges are not mown here to let the wildflowers grow. It was agreed that this area would not be mown for the first two cuts next year.</p> <p>Industrial Units in West Street– Residents have asked who they should contact at Cherwell</p>

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	District Council to restrict operating hours. This information has been provided.
21/040 21/040/1 21/040/2 21/040/3 21/040/4 21/040/5	Planning: 21/01592/F – Honeystone Cottage – Refused by CDC 21/01711/F – Rose Cottage – Parish Council supports. 21/01876/F – Honeysuckle Cottage – Parish Council supports 21/02175/LB – Bailiffs Cottage – Parish Council supports 21/02305/F – Plush Mill Cottage - Parish Council supports
21/041 21/041/1 21/041/2 21/041/3	Any Other Business: Footpath by the Dairyground – The path surface has become overgrown again. It was cleared by a working party within the last two years. It was agreed to try to get a working party to clear it in the autumn. Tree Inspection – Three years have elapsed since the last tree inspection so it was agreed that another inspection should be carried out. Village Hall – Although COVID restrictions will be lifted from 19 th July the Village Hall will continue with the existing safety measures including the provision of hand sanitiser and the QR code logging in system.

The next Parish Council Meeting will be held on Wednesday 8th September 2021 at 7.30pm in the Village Hall

There being no other business, the meeting closed at 8.50pm

Signed by Chairman.....

Date.....