

Shutford Parish Council Meeting
Wednesday 10th March 2021 at 7.30pm by video conference.

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), Stephen Barnes, Sandy Forrester, Chris Hall, Paul Huewen, George Reynolds, and David Best, Clerk and Responsible Financial Officer. Three members of the public also attended the video conference.

21/011	Apologies for Absence: Cllr.
21/012	Declarations of Interest: None.
21/013	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 13 th January 2021 were a correct record (unanimous) and signed by the Chairman.
21/014	Matters arising from the minutes: The actions list from the last meeting was reviewed.
21/015 21/015/1	Parish Matters: Allotments – <ol style="list-style-type: none"> 1. The residents renting the field at the bottom of Plot Rd do not want to allow the allotment holders to top up their water butts in periods of drought. 2. The new owners of Honeysuckle Cottage want to take over a plot on the bank, possibly keeping chickens, bees and planting fruit trees. It was agreed that fruit trees can be planted but the decision on chickens was deferred to investigate the implications of livestock on allotments. 3. It was agreed that an allotment holder can replace a broken greenhouse and that quotes will be obtained for cutting down some tall holly trees near a house. 4. There is some rubbish left by an allotment holder when they vacated their plot on the bank near the footpath. It was agreed that they will be contacted and asked to clear it.
21/015/2	Dairyground – <ol style="list-style-type: none"> 1. Tesco has confirmed that their grant can be used for landscaping on The Dairyground. This will be investigated when lockdown restrictions are lifted. 2. The Bug Manor, winner of the bug hotel competition, is being built.
21/015/3	Containing Outbreak Management Fund Grant– This grant can only be used for items directly related to COVID-19 containment. The Village Hall Management Committee will be consulted to see if they need any support.
21/015/4	Potholes – A lot of potholes have been filled around the village, including the ones on Malthouse Lane. The Clerk has been trained as a “Highways Superuser” and is able to approve pothole repairs around the village within the 30mph limits. Potholes at least 40mm deep should be reported to the Clerk. The Clerk will walk around the village periodically.
21/015/5	Village Litter Pick - It was agreed that a post lockdown litter pick should be carried out as soon as possible after lockdown restrictions are lifted. The Parish Council would like to thank those residents who regularly pick up litter through the year. It was agreed that quotes would be obtained for some litter picking equipment (sack mates, sacks and pickers).
21/016 21/007/1	Finance: Accounts and Bank Reconciliation – The Accounts and bank reconciliation up to 3 rd March 2021 were issued prior to the meeting and agreed. The bank balances were £15,398.48
21/017	Correspondence: None.
21/018 21/018/1 21/018/2 21/018/3	Planning: 20/03672/F – Springhill Barn – Permitted by CDC 15/02/21 20/03128/F – 4 The Dairyground – Permitted by CDC 24/02/21 21/00392/F – Holywell House – It was agreed to support this application.
21/019 21/019/1	Any Other Business: Annual Parish Meeting – It was agreed to hold the Annual Parish meeting as a virtual meeting at 7.00pm on Wednesday 12 th May.

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The next Parish Council Meeting will be held on Wednesday 12th May 2021 at 7.30pm in the Village Hall or by video conference if public meetings are still restricted due to Covid-19. The Annual Parish Council meeting will be held beforehand at 7.00pm

There being no other business, the meeting closed at 8.56pm

Signed by Chairman.....

Date.....