

Shutford Parish Council Meeting
Wednesday 13th January 2021 at 7.30pm by video conference.

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), Stephen Barnes, Chris Hall, George Reynolds, Paul Huewen and David Best, Clerk and Responsible Financial Officer. Two members of the public also attended the video conference.

20/039	Apologies for Absence: Cllr Sandy Forrester.
20/040	Co-option of New Councillor – It was agreed unanimously to co-opt Paul Huewen as a Councillor to replace Debbie Pitt.
20/041	Declarations of Interest: None.
20/042	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 11 th November 2020 were a correct record (unanimous) and signed by the Chairman.
20/043	Matters arising from the minutes: None
20/044 20/044/1	<p>Parish Matters:</p> <p>Allotments –</p> <ol style="list-style-type: none"> 1. It was agreed that Cllr Paul Huewen would take over from Debbie Pitt as the Allotment co-ordinator. 2. The Clerk has contacted the Broughton Castle Estate Office to request permission to use the standpipe in the field on the right going out of Shutford along Plot Road to top up the water butts in the allotments in periods of drought in the summer.
20/0044/2	<p>Dairyground –</p> <ol style="list-style-type: none"> 1. The playground can be used under the current lockdown regulations and Rita has sent out guidance for people using it. Signs were put up in the first lockdown with guidance to parents and guardians. Residents in any doubt should check the government website. 2. Cllr Helen Nixseaman has been trying to contact Trevor Stewart to discuss the items in the ROSPA Play Safety report about the new play equipment and will continue to do so with a view to meeting when it is safe. 3. A suggestion was made that the Tesco funds could be used to tidy up and landscape the area around the existing bench. This may include tubs etc... The area is getting rather overgrown again and a working party will clear it when lockdown restrictions are lifted. Cllrs Helen Nixseaman, Ashley Taylor and Mr Steve Lock will meet up to plan this when it is safe. The Clerk will issue the list of bench prices.
20/044/3	<ol style="list-style-type: none"> 4. There were some fantastic entries for the Bug Hotel competition and the winner is My Bug Manor House. It was agreed that a present will be bought for the entrants and it is hoped that Gordon Freeman will help to build the bug house with help and donated materials. An article will be published in the Shutford News.

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20/044/4	<p>944 Restorations – Cherwell District Council Enforcement has advised that the flue, which was too close to the boundaries of the neighbouring houses to be installed without planning permission, has been removed. It is being routed further away from the boundaries and when commissioned the emissions will be checked by Cherwell Environmental Health.</p> <p>20's Plenty for Oxfordshire Campaign – It was agreed to email support for the campaign. County Councillor George Reynolds advised that Oxfordshire County Councillor no longer oppose the 20mph speed limits, but the Police would probably still oppose them.</p>
<p>20/045 20/045/1</p> <p>20/045/2</p> <p>20/045/3</p>	<p>Finance:</p> <p>External Audit of Year End 2020-21 Accounts – The external auditor has confirmed that the Annual Governance and Accountability Return were in accordance with the Proper Practices and that the relevant legislation and regulatory requirements had been met.</p> <p>2021-22 Budget – The Clerk took Councillors through the 2021-22 budget, which had been circulated prior to the meeting, line by line. It was agreed to add £1000 contingency for works to trees. It was agreed not to increase the Precept.</p> <p>Accounts and Bank Reconciliation – The Accounts and reconciliation up to 3rd December were issued with the proposed budget prior to the meeting. The Clerk had not received the bank statement to 3rd prior to the meeting. A VAT reclaim for £1,198.22 has been submitted to HMRC.</p>
20/046	<p>Correspondence: None.</p>
<p>20/047 20/047/1 20/047/2 20/047/3</p>	<p>Planning:</p> <p>20/00602/F & 20/00603LB – Monastery Farm, OX15 6PQ – Permission granted 9/12/2020.</p> <p>20/03128/F – 4 The Dairyground – Awaiting decision by CDC.</p> <p>2003672/F – Springhill Barn – Being considered by Parish Council.</p>
<p>20/048 20/048/1</p> <p>20/048/2</p> <p>20/048/3</p>	<p>Any Other Business:</p> <p>Flags – County Cllr George Reynolds thanked Alasdair Gibbs for flying the flags in the village.</p> <p>Road Condition in Malthouse Lane – It was agreed that the clerk will report the potholes on fix my street and email OCC highways to request urgent repairs as there is a danger of pedestrians being injured.</p> <p>Proposed telegraph poles along Epwell Road – It was agreed that the Clerk would get an update although it is permitted development and could not be stopped.</p>

The next Parish Council Meeting will be held on Wednesday 17th March 2021 at 7.30pm in the Village Hall or by video conference if public meetings are still restricted due to Covid-19.

There being no other business, the meeting closed at 8.56pm

Signed by Chairman.....

Date.....