

Shutford Parish Council Meeting

Wednesday 11th September 2020 at 7.30pm by video conference.

The meeting commenced at 7.30pm

Present: Cllrs: Helen Nixseaman (Chair), Ashley Taylor (Vice Chair), Stephen Barnes, Sandy Forrester, Chris Hall, Debbie Pitt, George Reynolds, and David Best, Clerk and Responsible Financial Officer. Two members of the public also attended the video conference.

20/030	Apologies for Absence: None.
20/031	Declarations of Interest: None.
20/032	Minutes of the last meeting: It was RESOLVED that the minutes of the meeting held on 9 th September 2020 were a correct record (unanimous) and signed by the Chairman.
20/033 20/033/1	Matters arising from the minutes: The actions list was reviewed and the following discussed: 944 Restorations – Cherwell Planning Enforcement has advised that the spray booth flue is being moved further away from the boundary with the houses so that it does not require planning permission. The parts have arrived, and contractors should be installing the extension within 2 to 3 weeks. Environmental Health will then check that the emissions from the flue are within the legal limits. The flue has a filter that will collect particulates but may not have a carbon filter which will reduce smell.
20/034 20/034/1	Parish Matters: Allotments – <ol style="list-style-type: none"> 1. All allotment holders have paid their rents. 2. There is a water standpipe in the field on the righthand side of Plot Road when driving out of Shutford. It was agreed that the Clerk will investigate whether this could be used to fill the water storage tanks if emptied during drought conditions. The metering of this outlet will be checked to ensure that it is not supplied from the meter on the left side of the road when driving out of Shutford. 3. Some trees along Plot Road that were blocking the sun from the allotments have been cut down. 4. A tall fir tree on the allotments has also been cut down but the top was not suitable for use as a Christmas tree in the village.
20/0034/2	Dairyground – the installation of another seat on the Dairyground is being considered to use the Tesco grant money. Residents have been asked for their views which have been emailed to the Clerk. The Clerk will summarise the responses and issue them to the Councillors. An alternative to another seat might be to landscape the area around an existing seat. The Clerk is obtaining prices of seats.
20/034/3	Emergency Plan – This has been completed and published on the village website. Councillors are asked to confirm what contact details they are happy to have published. Oxfordshire County Council has requested confirmation that the people listed in the emergency plan are happy for their contact details to be included for GDPR purposes.
20/034/4	Wildflowers and verges – It was agreed that the verge by the pavement in the Rickyard will be turned into a wild flower area. The Clerk will contact the verge mower to ensure that it is not cut until August or September.
20/034/5	Councillor Remuneration – Councillors agreed to waive their rights to remuneration.
20/034/6	Village Hall Representative – Cllr Stephen Barnes volunteered as the Village Hall Representative and Cllr Chris Hall will attend meetings if Cllr Barnes is not available.
20/035 20/035/1	Finance: Accounts – The 2020-21 accounts were made up to 3 rd of November and issued to Councillors prior to the meeting to check performance vs. the budget. Receipts will be ahead of budget when the VAT reclaim of £1,140 is received. Expenditure is below budget.
20/026/2	Bank Reconciliation – A reconciliation up to 3 rd November was issued prior to the meeting. The combined current and deposit account balance is £15,935.14. Reserves are at normal/accepted levels.
20/036 20/036/1	Correspondence: Dog Waste being put in normal bins – A parishioner has advised that dog waste is being put into normal bins. Residents are requested to use only the dog waste bins as the normal wate bins

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20/036/2 20/036/3	<p>are not emptied so often. One of the bins will be moved to a more convenient location in West Street.</p> <p>Poo Bags – The dog poo bags provided around the village are for emergency use so could people please use their own source unless they have forgotten their own ones.</p> <p>Proposed telegraph poles along Epwell Road – A resident contacted the Parish Council about the plans by BT Openreach to install 24 telegraph poles along the Epwell Rd to carry Broadband Fibre. This is “Permitted Development” that does not require planning permission. The resident is trying to obtain a plan which will give the locations of the poles.</p>
20/037 20/037/1 20/037/2	<p>Planning:</p> <p>20/00602/F & 20/00603LB – Monastery Farm, OX15 6PQ – Awaiting a decision from CDC.</p> <p>20/02443/F – Rose Cottage – Permission granted by CDC 2/11/2020.</p>
20/038 20/038/1	<p>Any Other Business:</p> <p>Resignation of Cllr Debbie Pitt – Debbie Pitt has decided to stand down as a Councillor. The Chairman proposed a vote of thanks to Debbie for all her hard work. All Councillors and members of the public attending the meeting expressed their huge appreciation for the work that Debbie has done.</p>

The next Parish Council Meeting will be held on Wednesday 13th January 2021 at 7.30pm in the Village Hall or by video conference if public meetings are still restricted due to Covid-19.

There being no other business, the meeting closed at 9.05pm

Signed by Chairman.....

Date.....