

## Shutford Parish Council Meeting

### Wednesday 13<sup>th</sup> March at 7.30pm in Shutford Village Hall

The meeting commenced at 7.30pm

**Present:** Cllrs Debbie Pitt, Helen Nixseaman, Ashley Taylor, Carolyn Rann, George Reynolds, Sandy Forrester and David Best, Parish Clerk. Also present were 2 members of the public.

**Apologies for absence:** Cllr Tom Parrish

18/064	<b>Declarations of Interest:</b> None.
18/065	<b>Minutes of the last meeting:</b> It was <b>RESOLVED</b> that the minutes of the meetings held on 9 <sup>th</sup> January were a correct record and signed. Proposed by Cllr Carolyn Rann, Seconded by Cllr Ashley Taylor.
18/066	<b>Matters arising from the minutes:</b> <b>Actions List</b> – The actions list was reviewed. Who collects scrap metal still needs to be finalised. Oxfordshire County Council have not yet pruned the Ash tree in Church Lane and Cherwell District Council has not yet replaced the faded road signs. The Clerk will chase these items. The actions list will be published on the website.
18/067	<b>Parish Matters:</b>
18/067/1	<b>Allotment Agreement</b> – The new draft agreement was reviewed and after some minor changes it was <b>RESOLVED</b> to adopt it. This was proposed by Cllr Ashley Taylor and seconded by Cllr Debbie Pitt.
18/067/2	<b>Allotment Rents</b> – the proposed new rents were reviewed and it was <b>RESOLVED</b> to implement the larger of the two proposed increases. This will generate extra revenue of £135 per year if all plots are rented. This will be reinvested in the allotments. Allotment holders had previously agreed to an increase in the allotment holder's meetings. This was proposed by Cllr Carolyn Rann and seconded by Cllr Sandy Forrester.
18/067/3	<b>Dairyground Status</b> – the following were reported and discussed: <ol style="list-style-type: none"> <li>1. A parishioner had expressed concern at the playground fundraising. Other neighbouring Parish Councils have sought funding for playground repair and development and in was <b>RESOLVED</b> unanimously that fundraising was appropriate and would continue.</li> <li>2. A working group has prepared the area for the replacement swings (phase1) and the order has been placed with the supplier, T Stewart.</li> <li>3. Plan of playground changes – It was agreed that a plan of the proposed changes should be published to Shutford residents. The supplier will be asked if they can supply this.</li> <li>4. Fundraising – Funding has been received from The National Lottery and an application has been made to Cherwell District Council, Tesco, Waitrose, Calor and a number of other companies.</li> <li>5. Family Fun Day – This is planned for the 6<sup>th</sup> May (Bank Holiday) and will include a treasure hunt. This is to raise money from Shutford residents.</li> </ol>
18/067/4	<b>Mailing List</b> – It was <b>RESOLVED</b> that the Parish Council will invite Shutford residents to be included in a mailing list. This will be separate to the existing mailing list as the Parish Council has different information to share with residents. Proposed Cllr Helen Nixseaman, seconded Cllr Sandy Forrester.
18/067/5	<b>Minute Recording</b> – It was <b>RESOLVED</b> to discontinue recording minutes in the existing book. Proposed Cllr Debbie Pitt, seconded Cllr Helen Nixseaman. It was agreed that the minutes will be printed on good quality paper and bound every year or 5 years.
18/067/6	<b>Village Clear Up</b> – The date set for this is Sunday 7 <sup>th</sup> April. The Parish Council wishes to formerly record thanks to Ken Jeffs and other residents who pick up litter.
18/067/7	<b>Flag Pole</b> – It was agreed that this would be added to the Parish Council Asset List. The Village Hall co-ordinates flying flags.
18/067/8	<b>Bus Service</b> – The Parish Council would like to thank Mervyn Benford for all his hard work trying to get a bus service reinstated. A proposed timetable has been received but the service has not yet been confirmed.
18/068	<b>Finance:</b> <b>Statement of Receipts and Payments and Bank reconciliation</b> – These were reviewed. The documents can be viewed at <a href="http://www.shutfordvillage.com/parish-council-meetings">http://www.shutfordvillage.com/parish-council-meetings</a>

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<b>18/069</b>	<b>Correspondence:</b> None. All emails were forwarded to the Councillors.
<b>18/070</b>	<b>Planning:</b> There have been no planning applications since the last meeting and there are no outstanding applications awaiting approval.
<b>18/071</b> 18/071/1 18/071/2 18/071/3 18/071/4	<b>Any Other Business:</b> <b>Malthouse Lane Road Surface</b> – The road surface of Malthouse Lane is very poor and it is considered dangerous for pedestrians. The Clerk will ask Oxfordshire County Council to rectify it. <b>Defibrillator Pads</b> – These will require replacing soon. Cllr Ashley Taylor will enquire with the supplier. <b>Dairyground Noticeboard</b> – This and the posts require repainting. This will be done when the weather improves. <b>Jame Corner Posts</b> – These will also be repainted when the weather improves.

The Annual Parish Meeting will be held on Wednesday 8<sup>th</sup> May 2019 at 7.00pm in the Village Hall  
The next Parish Council Meeting will be held after the Annual Parish Meeting.

There being no other business, the meeting closed at 8.40 pm

Signed by Chairman..... Date.....

Minutes are marked as draft until the Parish Council agrees that they are a correct record at the next meeting.