

Shutford Parish Council Meeting

Wednesday 14th November 2018 at 7.30pm in Shutford Village Hall

The meeting commenced at 7.30pm

Present: Cllrs Debbie Pitt, Helen Nixseaman, Ashley Taylor, Carolyn Rann, George Reynolds, Tom Parrish, Sandy Forrester and David Best, Parish Clerk. Also present were 7 members of the public.

Apologies for absence: None

18/048	Declarations of Interest: Cllr George Reynolds regarding the application to prune a Yew Tree at The Grange, Malthouse Lane.
18/049	Minutes of the last meeting: It was RESOLVED that the minutes of the meetings held on 19 th September were a correct record and signed (unanimous).
18/050 18/050/1	Matters arising from the minutes: Actions List - After review it was noted that all had been completed with the exception of updating the Assets Report which is in progress. The list will be published on the website.
18/051 18/051/1	Parish Matters: Dairyground – There was a high response rate to the Survey on options for the Dairyground at 55 responses. There was clear support from parishioners for replacing the toddler and junior swings and to raise funds for another piece of play equipment (option 2). Other suggestions from responders included a picnic table, screening to give more privacy for neighbouring houses. There were responses for and against more solid football goal posts. A summary of the survey responses will be published on the village website. It was agreed that: <ol style="list-style-type: none"> 1. quotes would be obtained for replacing the swings and providing a picnic table. 2. to minute thanks to Tom Parrish for organising the survey. 3. Ashley Taylor would take over from Sandra Forrester as Dairyground co-ordinator.
18/051/2	Planning Application and Risk Assessment Coordinators – It was agreed that Tom Parrish would take on the role of planning application coordinator and Carolyn Rann would take on the role of risk assessment coordinator. It was agreed that the current risk assessment list would be augmented with more detail.
18/051/3	Allotments – Significant progress was reported on the allotments including: <ol style="list-style-type: none"> 1. A large vacant plot being divided into four and 2 plots rented out 2. Some uncultivated plots being relinquished 3. Some pots being taken over, cleared and cultivated 4. A positive meeting held with allotment holders and a further meeting planned to ensure a closer working relationship. 5. The identification some historical waste that needs to be removed from some allotments. It was agreed that the Parish Council would provide funding for the removal of this waste but the method of removal will have to be agreed as it may not be possible for a skip to access the site and there are some items that might need more specialist removal. Steve Locke thanked the Parish Council for their Support
18/051/4	Village Hall Steps – It was agreed in principle at the last meeting that the Parish Council would make a donation towards the steps on condition that the Village Hall Committee and the Church wished to proceed. Both the Church and the Village Hall Committee have confirmed that they wish to proceed. Detailed plans will now be drawn up and agreed with Cherwell District Planning.
18/051/5	Message in a Bottle – this is a scheme whereby essential health information is stored in a free plastic bottle in your fridge. The emergency services check for this information in the event of an accident or serious illness. The Parish Council agreed to support and promote this initiative. To join the scheme and obtain the free of charge bottle parishioners should email shutfordpc@gmail.com , drop into the village hall at the Thursday lunch between 12:30-2.00 or call Debbie Pitt on 01295 788441.
18/052 18/052/1	Finance: Statement of Receipts and Payments and Bank reconciliation – These were reviewed. The documents can be viewed at http://www.shutfordvillage.com/parish-council-meetings
18/052/2	Assets Report – The insurers had confirmed that the replacement value is required for their purposes and the written down value will also be included. The report is being updated.
18/052/3	Online Banking – This is in the process of being implemented with several Councillors already

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18/052/4	enrolled and signed up. The workflow process will be documented. Transfer to Deposit Account – It was agreed to transfer £5,000 from the current account to the deposit account.
18/053 18/053/1	Correspondence: Thank you letter from Ann Yeomans – A thank you letter has been received from Ann Yeomans for the bench that has been placed in the Dairyground to acknowledge John’s contribution to the village and service on the Parish Council from 2002-2017.
18/053/2	A possibility of the resumption of bus service – As a result of an approach to Johnsons from a parishioner it is possible that a bus service to Banbury may be resumed in the New Year. It would also serve North Newington but would require 6 passengers per day from the two villages to be viable and it has to be confirmed by Warwickshire County Council who run this service.
18/054 18/054/1	Any Other Business: Remembrance Day Event – The Parish Council wished to thank the Sancroft Bakers for organising this event which was well attended by surrounding villagers. It was a highly successful event and very well organised.
18/054/2	Flag Pole by the War Memorial – The Parish Council would like to thank Tom Gibbs for providing the flag pole, Aggy’s of Banbury for erecting it and those who painted it.
18/055	Planning: 18/01626/F&LB – Mr King, Honeystone Cottage, Cooks Hill - Withdrawn 18/01798/F – Mr & Mrs Gillespie, Drogheda, Malthouse Lane – Returned to Cherwell. 18/01862/TPO – Mrs Allan, The Grange, Malthouse Kane – Returned to Cherwell

The next Parish Council Meeting will be held on Wednesday 9th January 2019 at 7.30pm in the Village Hall.

There being no other business, the meeting closed at 8.52 pm

Signed by Chairman..... Date.....

Minutes are marked as draft until the Parish Council agrees that they are a correct record at the next meeting.