

A Parish Council Meeting took place on Wednesday 20th January 2016 at 7.30 pm. With Cllr A Taylor in the Chair, present were Cllrs Mrs R Hancock, Mrs A Duffield, Mrs L Parsons and Ms H Gibbs. Apologies from Cllrs Mr M Goldie & Mr J Yeomans. 4 residents and C Cllr G Reynolds also attended.

1/16 The minutes of the last meeting were signed as a correct record after a proposal by Cllr Parsons seconded by Cllr Duffield

2/16 Matters arising

2/16/1 Highways Some potholes had been mended but others had not. The Clerk to report a broken road sign at the top of the Burge.

2/16/2 NAG Cllr Gibbs reported no meetings had happened

2/16/3 Telephone box The SCA had reported that the website poll had selected a mini library as the best option. The SCA intended to put up some shelves. The Council will be responsible for the box's upkeep. Cllr Parsons agreed to supply village leaflets to keep in the box..

2/16/4 Speed Check. The speed check machine was being repaired

2/16/5 Grass Verges It was proposed by Cllr Taylor seconded by Cllr Duffield that the Council approach the OCC with a view of taking over the mowing of the verges within the village. The OCC has offered £311 and it was agreed to put £300 in the budget and approach Mr Prickett to mow at least 5 times this year.

3/16 Village Hall. VH committee have advised the Council there will be private meeting on 21th Jan (Cllr Taylor will attend) and then a village meeting on the 4th Feb open to all. It was agreed Cllr Goldie replies to the latest letter from Mr Page.

4/16 The Dairyground It was noted that moss needs to be cleared from some of the safety surfaces otherwise the equipment was sound.

5/16 Allotments Mr B Turner has agreed giving up part of his allotment so that the waiting list can be cleared. The Council was happy for this to go ahead.

6/16 Finance

6/16/1 The Clerks fidelity insurance was now £100,000.

6/16/2 The Council was content with the Internal Audit.

6/16/3 It was agreed the clerk remains as RFO.

6/16/4 Cllr Duffield proposed Cllr Hancock seconded that the Clerk's salary remains at £800 for 2016/17

6/16/5 It was agreed to continue to subscribe to the OALC, Community First Oxfordshire and the OPFA.

6/16/6 The following donations were also agreed, Shutford News £75, The Village Hall £150 & the British Legion £30.

6/16/7 The risk register was read and approved. It was noted the telephone box has been included

6/16/8 Insurance The Telephone box has been included with an insured value of £3000

6/16/9 Assets The only change to the assets was the replacement bench on the Dairyground

6/16/10 It was agreed another £1000 be put into a reserve for use on the Dairyground

6/16/11 It was agreed no allowances be paid to Councillors although travelling could be claimed if agreed by the Chairman.

6/16/12 The Council discussed further expenditure especially on highways but agreed the only extra costs to be budgeted for were verge mowing £300 (min 2/16/5) and £200 for a possible celebration of the Queen's 90th birthday (min 9/16)

6/16/13 Having considered expenditure and the budget figures, it was proposed by Cllr Taylor seconded by Cllr Parsons that the Precept remain at £6000 although it may have to rise next year as the expenditure will exceed income due to the £1000 moving to the Dairyground reserve..

16/16/14 6 cheques were signed at the meeting No 100785 £75 to Shutford News a donation(i), No 100784 £50 to Community First Oxfordshire (formerly ORCC) subscription(j), No 100783 £40 to OPFA subscription(j), No 100781 £54 to Bloxham PC for training(j) No100782 £640 Mrs B E Reynolds salary(j) (£800 less tax) see min 6/16/16 and No 100786 £120 to HMRC ¾ years tax for Clerk (j)

6/16/15 Solar Park The offered grant has not arrived but Mr Della Mura has agreed to chase again.

6/16/16 Payroll Following the failure of D Tonks with the Chairman's agreement Thirsk Community Care was engaged to run our payroll. This will mean a change in payment arrangements as HMRC now wants paying every quarter so from April 2016 the Clerk and her tax will be paid quarterly

7/16 Planning

7/16/1 App15/01585/F a porch at Groom's Cottage has been passed. No PC objections

7/16/2 App15/01866/F a two storey extension at pear Tree Cottage has been refused. No PC objections

8/16 Standing Orders Inserts to the model standing orders were agreed. A full copy to be kept by the clerk.

9/16 If it can be arranged it was agreed that the Queen's 90th birthday be celebrated either in conjunction with the SCA or the Village Festival

10/16 Correspondence has been circulated

10/16/1 It was agreed to have the village litter pick on Saturday 5th March at 9.30am

10/16/2 It was agreed to contact Johnsons buses to see what effect the cut in subsidy will make.

The next meeting will be on the Wednesday 16th March 2016 at 7.30pm

The meeting ended at 8.53 pm