

A Shutford Parish Council Meeting took place on Wednesday 18<sup>th</sup> November 2015 in the village hall at 7.30pm. Present with Cllr A Taylor in the chair were Cllrs Mrs R Hancock, Mrs A Duffield, Mrs L Parsons, Ms H Gibbs, Mr J Yeomans & Mr M Goldie. CCllr G Reynolds, DCllr D Webb and 50 villagers (a number left after the village hall was discussed) were also present

**67/15 The minutes** of the last meeting were signed as a correct record after a proposal by Cllr Duffield seconded by Cllr Parsons following an amendment to the draft minutes inserting an explanation as to the reasons for the Council voting to refuse to apply for permission to borrow £150,000 for a new hall (min 64/15)

**68/15 Matters Arising**

68/15/1 Highways Several potholes are to be reported in Plot Road and the Epwell Road. Parking on The Green has improved but there has been a complaint that cars parked on the pavement alongside the garage wall near Chapel Cottages are forcing a gentleman with a guide dog to walk in the road. Shutford News to be asked to request more careful parking in this area.

68/15/2 There was no NAG report as no meeting had been notified to Cllr Gibbs.

68/15/3 The telephone box There was no further progress.

68/15/4 Speed Check TVP have not yet come back to the Council. The Clerk to send a reminder letter.

68/15/5 Grass verges A rough estimate from Mr Prickett for cutting the verges in the village was between £100-£120 per cut. A decision to be taken when the precept is decided.

69/15/6 The root pushing up the pavement near No 7 The Dairyground is not dangerous enough for OCC to remove.

**69/15 Report on the Oxford Meeting.** Cllr Parsons reported on the meeting she attended in Oxford. OCC are requesting parishes to take responsibility for many of the highway functions if not they may disappear completely. Examples Verge mowing, sign cleaning, footpath clearance. The Council will discuss when setting the precept. It was agreed the clerk contact surrounding villages to see what action they were taking and to see if there was any chance of joint action.

**70/15 Parish Liaison meeting** Cllr Parsons attended and collected the agenda pack which is circulating.

**71/15 Cllr Training** Cllr Gibbs attended a training meeting at Bloxham, She found it very interesting with all aspects of PC business explained. Cllr Gibbs recommended attendance if it was repeated.

**72/15 Standing Orders Refresh** The Clerk had circulated the model standing orders from the OALC. There were 10 orders that needed the PC's input. It was agreed that Cllrs send their ideas to the Clerk who would report back at the next meeting and the orders can then be adopted.

**73/15 Code of Conduct** It had been found that the Council's code of conduct was outdated. The Council agreed to adopt the CDC code of conduct. Proposed by Cllr Taylor seconded by Cllr Duffield.

**74/15 Financial regulations** Agreed to bring a report to a future meeting.

**75/15 Deletion Policy.** It was agreed that aside from the statutory documents that need to be kept for every, all e-mails to be deleted after 1 year, unwanted advert instantly, planning applications after they had been implemented, invitations to meetings after the due date, other leaflets etc. after circulation to Cllrs.

**76/15 The Village Hall.** Prior to any debate the chairman read a prepared statement. Cllr Parsons then expressed her concern about a email questioning her independence. A recent flyer circulated in the village alleging the hall might be closed was also mentioned. It was proposed by Cllr Goldie and seconded by Cllr Taylor that the fresh proposal by the village hall trustees that the loan could be spread over 50years be debated in the March meeting in line with the six month rule in standing orders. This was agreed. An updated report to be produced.

**77/15 The Dairyground** Cllr Parsons read out the report on the Dairyground stating that there were no major problems but the bottle bank needed emptying. Cllr Parsons thanked Cllr Yeomans for preparing the report. The report on the assets again raised no major problems although there was a need to get one salt bin refilled by OCC.

#### **78/15 Allotments**

78/15/1 Two plots had been vacated but plots 19/20 Thistle Hill needs a lot of work done on it to clear it of brambles etc..

78/15/2 It was agreed that Plot 8c Thistle Hill be let to Mr Hughes who was first on the list with no fee payable for this year.

78/15/3 Some work will be done to both 8c and 19/20 to try and tidy them up when the weather permits.

78/15/4 Mrs Parish has agreed to tend the tub at the Jame Corner

#### **79/15 Finance**

79/15/1 3 cheques Nos. 100778 & 100779 for £420 & £210 to Mr Lovesey for mowing(g) and No 100780 £30 to British Legion for the wreath(i).

79/15/2 With agreement of the chairman a sum of up to £250 will be spent on tiding the allotments. This was endorsed by a proposal by Cllr Parsons seconded by Cllr Hancock.

79/15/3 Nothing further on the Solar panel grant. The clerk to progress after the next bank statement is received.

#### **80/15 Planning**

80/15/1 Apps 15/01585/F, 15/01586/LB A new porch for Mr Freeman at Groom's Cottage, Cook's Hill and apps 15/01866/F, 15/01867/LB A two storey extension for Ms Callan at Pear Tree Cottage, West Street There were no PC objections

80/15/2 App 15/01255/F A garden room at Lower Barn, Epwell Road has been passed,

**81/15 Correspondence** Most have been sent round. It was agreed not to donate to Oxfordshire Blind nor to Oxfordshire Befriending for Life in accord with the principle of only donating to village activities. A letter from Cllr Nimmo-Smith OCC announcing cuts to bus subsidies. The Council will await the result of discussions OCC are having with Warwickshire about the village service.

The meeting ended at 9.08 pm

The next meeting will be on the Wednesday 20<sup>th</sup> January 2016 at 7.30pm