

# Shutford Parish Council

A meeting of the Parish Council will be held at the Village Hall on  
Wednesday 9<sup>th</sup> January 2019 at 7.30pm

If you have new issues that are not covered on the agenda below please contact David Best on [clerk.shutfordpc@gmail.com](mailto:clerk.shutfordpc@gmail.com) Tel: 01295 720566, Mob 07787 496774 or [shutfordpc@gmail.com](mailto:shutfordpc@gmail.com) by Monday 7<sup>th</sup> January. Villagers will be able to comment on issues covered by the agenda when they are being discussed during the meeting.

## SUMMONS & AGENDA

1. **Apologies for absence** – to receive and accept apologies for absence.
2. **Declarations of Interest** – to receive declarations of interest from Councilors relating to items on the agenda.
3. **Minutes from last meeting** – to receive the minutes of the meetings on 14<sup>th</sup> November 2018 and matters arising. Review Action List.
4. **Parish Matters:**
  - a. Review and agree Budget and Precept
  - b. Ash Tree by pond in Church Lane – decision on pruning or removal
  - c. Charter for Trees
  - d. Grass Cutting
  - e. Allotments
  - f. Risk Assessment
  - g. Play equipment quotes
  - h. Damaged & rotten bollards round the pond in Church Lane
5. **Finance**
  - a. Statement of Payments & Receipts, position vs. budget and bank reconciliation.
  - b. Assets report - update.
6. **Correspondence** – to receive an update on correspondence received.
7. **Any Other Business**
8. **Planning** – To receive an update on planning applications.
9. **Date of next meeting** – Wednesday 13<sup>th</sup> March 2019.