

# Shutford Parish Council

A meeting of the Parish Council will be held at the Village Hall on  
Wednesday 19<sup>th</sup> September 2018 at 7.30pm

If you have new issues that are not covered on the agenda below please contact David Best on [clerk.shutfordpc@gmail.com](mailto:clerk.shutfordpc@gmail.com) Tel: 01295 720566, Mob 07787 496774 or [shutfordpc@gmail.com](mailto:shutfordpc@gmail.com) by Monday 17<sup>th</sup> September. Villagers will be able to comment on issues covered by the agenda when they are being discussed during the meeting.

## SUMMONS & AGENDA

1. **Apologies for absence** – to receive and accept apologies for absence.
2. **Declarations of Interest** – to receive declarations of interest from Councilors relating to items on the agenda.
3. **Minutes from last meeting** – to receive the minutes of the meetings on 19<sup>th</sup> July 2018 and matters arising. Action list to be looked through.
4. **Parish Matters:**
  - a. Dairyground play equipment:  
Survey questions and report  
Funding options  
Approx. costings for new equipment
  - b. Village Hall Steps- decision on whether to allocate defibrillator funds to steps.
  - c. WW1 Armistice tree & Plaque – decision on whether to plant and if so where.
  - d. Signs – decision on whether to replace and agreement on supplier quote.
  - e. Allotments – decision on proposed changes to fee structure, decision on actions to take on uncultivated plots.
  - f. Weavers Row Land – update
5. **Finance**
  - a. Statement of Payments & Receipts, position vs. budget and bank reconciliation.
  - b. Assets report - update.
  - c. Online Banking – decision on whether to implement.
6. **Correspondence** – to receive an update on correspondence received.
  - a. Stones in road in High Street – Highways rules & decision on what action to take.
  - b. Pothole in Church Lane – who is responsible to repair
7. **Any Other Business**  
OCC footpaths office will be coming to next meeting to answer any questions
8. **Planning** – To receive an update on planning applications.
9. **Date of next meeting** – Wednesday 14<sup>th</sup> November 2018.